

TOWN OF HARVARD
Finance Committee
Minutes

Meeting Date: Wednesday, September 19, 2012

Meeting Place: Town Hall Meeting Room

Members Present: Bob Thurston, George McKenna, Heidi Frank, Laura Vilain (Associate), Rudy Minar, Steve Colwell, Alan Frazer (Associate)

Members Not Present: Alice von Loesecke

Others Present: Lorraine Leonard - Finance Director, Tim Bragan – Town Administrator

Meeting Time: 7:05 PM Adjournment Time: 8:40 p.m.

Discussion and Actions

- Minutes for meetings of June 6, June 13, July 11 were unanimously accepted (4-0) as amended.
- Steve Colwell arrived at 7:15
- Minutes for meetings of August 15 and Sep 5 were unanimously accepted (5-0) as amended.
- No Public Commentary
- Liaison Assignments;
 - Heidi Frank volunteered to liaise with Town Clerk
 - Alan Frazer volunteered to liaise with Sewer Commission
 - Liaise assignment for School Search Committee postponed
- Town Administrator Report;
 - FY Budget Guidelines – Tim Bragan walked committee through FY13 guidelines as vehicle to discuss likely amendments for FY14; preliminary recommendation to sustain “Level Service” guideline while simultaneously advising budget preparers that late breaking issues attendant to “debt service, OPEB, etc.” may arise later in the budget cycle necessitating budget adjustments. State has yet to release official Recap. Tim expects to present FinCom with State Recap and FY14 Draft Budget Guidelines at 10/3/12 meeting.
 - Town Hall Renovation Project – Plan is to request a zoning variance, to include a change to a pitched roof. ZBA (zoning variance) process normally takes one – two months.
 - Old Library – This very evening, the Library Board of Trustees voted to transfer ownership/management of the Old Library’ lease to the Town. The BOS is accordingly engaged in the process of evaluating various lease scenarios.
- No Finance Director Report
- Liaison Report Updates;
 - OPEB Working Group – Alan Frazer
 - Cable Committee – Laura Vilain
 - Town Library Committee – Rudy Minar
- Meeting adjourned at 8:40 PM